

Child Education Board Meeting Minutes

10/1/19

Board Present: Dana Blanchard, Jama Ford, Kurt Freeman, Ruth Guzman, Brian Hall, Megan Keller, Phyllis Lane, Amanda Lumpkin, Carrie McCool, Lauren McCool, Janice O’Shea, Susan Robey, Amy Rothruck, Amber Simons, & Deb Simpson

Board Absent: Amy Meyer

- I. Prayer
 - a. The meeting was called to order by Deb. Amber took the meeting minutes.
 - b. Kurt led the group in an opening prayer.

- II. Discussion and Approval of August Minutes
 - a. Dana motioned to approve the August 20th meeting minutes as distributed. Amy seconded the motion and the board voted to approve the minutes with no changes.

- III. Glows
 - a. Pastor Kurt hosted his first “singing with the kids” for the children at the child care center. It went well and all enjoyed the experience.
 - b. New bulletin boards have been updated.
 - c. Zoophonics has been well received by both the teachers, students, and parents.

- IV. Directors Report
 - a. The child care and preschool are completely full. Preschool started successfully.
 - b. There are three fundraisers slated for the next couple of months; T-shirts, Hot Box, and 31 bags.
 - c. Picture day is coming up. This is a great opportunity for the children and a portion of the proceeds get donated back to the church.
 - d. Parent teacher conferences will be held the week of October 14th.
 - e. On Sunday, October 27th a child care center church sing will take place at the second service. Lauren passed around a sign-up sheet requesting people to help makes cookies.

- V. Treasurer’s Report
 - a. Budget
 - i. Dana provided a year to date summary of the Early Learning budget.
 - ii. It has become clear that a small increase in fees is needed to support the continued improvements at the center. Dana motioned to increase prices in all classrooms and a chart was presented. Megan seconded the motion and the board voted to approve the increase.
 - iii. Due to the reworking of the participant fees, Dana revised the 2020 budget. Amber motioned for the budget to be approved, Susan seconded the motion, and the board voted to approve the revised budget.
 - iv. This budget will be presented to Gary Boardman, the head of the finance committee, for additional review.
 - b. Parent Letter
 - i. Dana drafted a letter to be sent out to the parents informing them of the Early Learning price increases. In addition to delivering this news, the letter explains the rationale of

the rate increase which includes items such a staff raises for employee recruitment/retention and our increase to being a Level 3 certification.

- VI. Preschool Teacher Representative Share
 - a. No update.
- VII. Childcare Teacher Representative Share
 - a. They have added pictures and bios of their teachers to materials being displayed in the classrooms to help parents get to know the teachers.
- VIII. Preschool Parent Representative Share
 - a. Not present.
- IX. Childcare Parent Representative Share
 - a. No update.
- X. Church Council Report
 - a. The next meeting takes place on Wednesday, October 16. Deb cannot attend and asked for sub. Dana offered to be the sub and Lauren will serve as back up.
- XI. Other Business
 - a. We are still in the need of someone to step forward to be the chairperson for next year. Please let Deb know if you are interested.
 - b. Deb reviewed the Early Learning Policy Handbook with some suggested edits. Changes will be made and presented for a vote at the next meeting.
- XII. Upcoming Meeting
 - a. The next meeting will take place on December 3rd from 6:00 – 7:00 pm.